**Resume**

**Akilah Khan**  **#44 Upper Seventh Avenue Malick, Barataria Port-of-Spain** [akilahkhan@hotmail.com](mailto:akilahkhan@hotmail.com) **675-7513/382-5927 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**OBJECTIVE:** To be an active employee in your company and to express my skills for the mutual development of the company and myself.

**DATE OF BIRTH:** 21st April, 1997

**MARTIAL STATUS:** Single

**NATIONALITY:**  Trinidadian

**EDUCATION**

Barataria Anglican Primary School ( 2002 -2009)

Success Laventille Secondary School (2009-2014)

**QUALIFICATION**

1.**CXC:** English (I)

Human and Social Biology (II)

Mathematics (III)

Principles of Account (III)

Principles of Business (III)

**WORK EXPERIENCE**

Sing Chong Supermarket (2012)

L.A Boutique – Sales Clerk (2013)

**HOBBIES-** Football,Reading and Dancing

**REFERENCES:**

Marvin Williams –IT Technician; (489-3490) Neal & Massy Automotive Ltd Lady Young Road Morvant Tel: 674-4200 (Ext 1278)

Anica Patrick- Manger (725-9184) ACM Mall Management Services Ltd #13 Charlotte Street Port-of-Spain Tel. 392-8730

**Cover Letter**

**Akilah Khan**

Upper 7th Avenue

Malick Barataria

382-5927/675-7513

Dear Sir/Madam

This letter confirms my availability for any of the positions that may be available at your company.

Despite that I don’t have much experience in the work industry, I am very much knowledgeable of what I have to do. I am a very hard working, outgoing and reliable individual, who can grasp concepts easily and I am recognized by my peers as a team player. I always welcome new challenges and consider myself very flexible.

I assure you that once given the opportunity to be part of your team I will strive to contribute to your continued growth and success.

I take this opportunity to thank you in advance for your consideration and look forward to an early and favorable response. I am also available for an interview at your convenience.

Yours respectfully, Akilah Khan (Miss)